

## **FORWARD PLAN OF KEY DECISIONS**

***Proposed to be made in the period May 2011 to August 2011***

The following is a list of Key Decisions, as far as is known at this stage, which the Authority proposes to take in the period from May 2011 to August 2011.

**KEY DECISIONS** are those which are likely to result in one or more of the following:

- Any expenditure or savings which are significant, regarding the Council's budget for the service function to which the decision relates in excess of £100,000;
- Anything affecting communities living or working in an area comprising of two or more wards in the borough;
- Anything significantly affecting communities within one ward (where practicable);
- Anything affecting the budget and policy framework set by the Council.

The Forward Plan will be updated and published on the Council's website on a monthly basis. (New entries are highlighted in yellow).

**NB:** Key Decisions will generally be taken by the Executive at the Cabinet. The items on this Forward Plan are listed according to the date of the relevant decision-making meeting.

*If you have any queries on this Forward Plan, please contact  
Katia Richardson on 020 8753 2368 or by e-mail to [katia.richardson@lbhf.gov.uk](mailto:katia.richardson@lbhf.gov.uk)*

## **Consultation**

Each report carries a brief summary explaining its purpose, shows when the decision is expected to be made, background documents used to prepare the report, and the member of the executive responsible. Every effort has been made to identify target groups for consultation in each case. Any person/organisation not listed who would like to be consulted, or who would like more information on the proposed decision, is encouraged to get in touch with the relevant Councillor and contact details are provided at the end of this document.

## **Reports**

Reports will be available on the Council's website ([www.lbhf.org.uk](http://www.lbhf.org.uk)) a minimum of 5 working days before the relevant meeting.

## **Decisions**

All decisions taken by Cabinet may be implemented 5 working days after the relevant Cabinet meeting, unless called in by Councillors.

## **Making your Views Heard**

You can comment on any of the items in this Forward Plan by contacting the officer shown in column 6. You can also submit a deputation to the Cabinet. Full details of how to do this (and the date by which a deputation must be submitted) are on the front sheet of each Cabinet agenda.

### **LONDON BOROUGH OF HAMMERSMITH & FULHAM: CABINET 2010/11**

<b>Leader:</b>	<b>Councillor Stephen Greenhalgh</b>
<b>Deputy Leader (+Environment and Asset Management):</b>	<b>Councillor Nicholas Botterill</b>
<b>Cabinet Member for Children's Services:</b>	<b>Councillor Helen Binmore</b>
<b>Cabinet Member for Community Care:</b>	<b>Councillor Joe Carlebach</b>
<b>Cabinet Member for Community Engagement:</b>	<b>Councillor Harry Phibbs</b>
<b>Cabinet Member for Housing:</b>	<b>Councillor Lucy Ivimy</b>
<b>Cabinet Member for Residents Services:</b>	<b>Councillor Greg Smith</b>
<b>Cabinet Member for Strategy:</b>	<b>Councillor Mark Loveday</b>

## LIST OF KEY DECISIONS PROPOSED MAY 2011 TO AUGUST 2011

*Where the title bears the suffix (Exempt), the report for this proposed decision is likely to be exempt and full details cannot be published.*

**New entries are highlighted in yellow.**

\* All these decisions may be called in by Councillors; If a decision is called in, it will not be capable of implementation until a final decision is made.

<b>Decision to be Made by:</b> (ie Council or Cabinet)	<b>Date of Decision-Making Meeting and Reason</b>	<b>Proposed Key Decision</b>	<b>Lead Executive Councillor(s) and Wards Affected</b>
<b>May</b>			
Cabinet	9 May 2011	<b>Tri-Borough Working Update</b>	Leader of the Council
	Reason: Affects more than 1 ward	The Council has been in discussion with neighbouring boroughs, Royal Borough of Kensington & Chelsea and City of Westminster, about the potential for shared services. This report will update the proposals that will then go out for comment.	Ward(s): All Wards
Cabinet	9 May 2011	<b>Tri-Borough IT Integration Secure Converged Networks</b>	Leader of the Council
	Reason: Expenditure more than £100,000	A Cabinet key decision paper will be submitted to approve proposals for linking the Council's network to that of WCC and K&C to deliver the IT connectivity in a secure way to permit services to be delivered from a Tri-Borough perspective and assist the Council in achieving its value for money objectives.	Ward(s): All Wards
Cabinet	9 May 2011	<b>Fire Risk Assessments (FRAs) for Housing Properties</b>	Cabinet Member for Housing
	Reason: Expenditure more than £100,000	Extension of the existing arrangements to undertake FRAs using the services of an external consultant.	Ward(s): All Wards

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Cabinet	9 May 2011	<b>Reforming Public Services Through Lean Systems Thinking</b>  This report seeks approval to award a contract for targeted consultancy support to implement Lean Systems Thinking in the areas of H&F Direct and Business Support to deliver MTFS savings.	Leader of the Council
	Reason: Expenditure more than £100,000		Ward(s): All Wards
<b>June (provisional date)</b>			
Cabinet	20 Jun 2011	<b>Disposal of Air Rights at Planetree Court</b>  This report recommends the disposal of air rights above the vehicular entrance of Council owned accommodation at Planetree Court to the adjacent Jacques Prevert school to facilitate classroom and playground expansion for the school.	Cabinet Member for Housing
	Reason: Expenditure more than £100,000		Ward(s): Avonmore and Brook Green
Cabinet	20 Jun 2011	<b>Rationalisation of Leisure Facilities</b>  Existing Leisure Management Contract for Phoenix Leisure Centre and Janet Adegoke Swimming Pool has not represented value for money.	Cabinet Member for Residents Services
	Reason: Expenditure more than £100,000		Ward(s): Wormholt and White City
Cabinet	20 Jun 2011	<b>Possible changes to Taxicard Scheme</b>  In a context of reducing funding from Transport for London and increasing demand for the Taxicard scheme, a public consultation was carried out to seek views on future options. This report will summarise the public consultation responses and will put forward recommendations for the Taxicard scheme going forward.	Cabinet Member for Children's Services
	Reason: Expenditure more than £100,000		Ward(s): All Wards

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Cabinet	20 Jun 2011	<b>Pension Administration Services: Setting up a Framework Agreement - Award Report</b>  To approve the award of a Framework Agreement on behalf of the Council and other London Councils for Pension Administration Services to the contractor in Appendix to commence on 1st October 2011 for a period of four years.	Leader of the Council
	Reason: Expenditure more than £100,000		Ward(s): All Wards
Cabinet	20 Jun 2011	<b>Travel Assistance Policies</b>  SEN Travel Assistance Policy and Post 16 Transport Policy	Cabinet Member for Children's Services
	Reason: Affects more than 1 ward		Ward(s): All Wards
Cabinet	20 Jun 2011	<b>Shepherds Bush Common Improvement Project</b>  Approval to appoint works contractors to undertake restoration works on Shepherds Bush Common.	Cabinet Member for Residents Services
	Reason: Expenditure more than £100,000		Ward(s): Shepherds Bush Green
Cabinet	20 Jun 2011	<b>Decision to Award Term Contracts for Road2010 Condition Surveys</b>  Road2010 Road Condition Surveys 2011-2013	Deputy Leader (+Environment and Asset Management)
	Reason: Expenditure more than £100,000		Ward(s): All Wards
Cabinet	20 Jun 2011	<b>Sex and Relationships and Substance Misuse Education Tender</b>  For Cabinet to approve the contract award in June 2011. This will be a 1 year contract with option to renew on a yearly basis with an approximate value of £125k in the first year (including £20k start up costs)  The tender will seek a single provider to re-develop,	Cabinet Member for Children's Services
	Reason: Expenditure more than £100,000		Ward(s): All Wards

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		manage and deliver the highly regarded sex and relationships and substance misuse programme currently delivered in LBHF schools, colleges and youth settings.	
Cabinet	20 Jun 2011	<b>Serco Contract Review</b>  Following a review of the financial and service performance of the Serco Waste and Cleansing contract, a clearer performance regime is proposed that provides greater value for money, improves service quality and is based on the principles of risk and reward.	Cabinet Member for Residents Services
	Reason: Expenditure more than £100,000		Ward(s): All Wards
Cabinet	20 Jun 2011	<b>A transport plan for Hammersmith &amp; Fulham 2011 - 2031</b>  The Local Transport Plan for Hammersmith & Fulham is a statutory document required by all London Boroughs to show how they intend to implement the Mayor's Transport Strategy.	Deputy Leader (+Environment and Asset Management)
	Reason: Affects more than 1 ward		Ward(s): All Wards
Cabinet	20 Jun 2011	<b>Holy Cross RC Primary School Expansion - appointment of Architect</b>  Approval sought for appointment of architect to provide design solutions to deliver Holy Cross expansion to 2FE and site swap strategy jointly developed with French Lysee as approved at 16th March Cabinet.	Cabinet Member for Children's Services
	Reason: Expenditure more than £100,000		Ward(s): Parsons Green and Walham
Cabinet	20 Jun 2011	<b>Parking Projects Programme 2011/12</b>  This report outlines the key parking priorities of the Council and presents a parking projects programme for 2011/12.	Deputy Leader (+Environment and Asset Management)
	Reason: Expenditure more than £100,000		Ward(s): All Wards

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Cabinet	20 Jun 2011	<b>Mutual and Social Enterprises Strategy</b>  To agree the future policy for LBHF on alternative delivery vehicles and agree the pilot social enterprise scheme of Services to Schools.	Councillor Helen Binmore
	Reason: Budg/pol framework		Ward(s): All Wards
Cabinet	20 Jun 2011	<b>Olympic Cycling Road Race enabling works</b>  This report details the street furniture amendments that are necessary in both Hammersmith & Fulham and Kensington & Chelsea in order to host the Olympic road cycling events and the London Surrey Cycling Classic (Olympic test event).	Deputy Leader (+Environment and Asset Management)
	Reason: Expenditure more than £100,000		Ward(s): Fulham Broadway; Palace Riverside; Parsons Green and Walham; Town
<b>July (provisional date)</b>			
Cabinet	18 Jul 2011	<b>Economic Development Update</b>  This report updates Members on work to maximise jobs and employment opportunities for residents and to support business growth and retention.	Leader of the Council
	Reason: Affects more than 1 ward		Ward(s): All Wards
Cabinet	18 Jul 2011	<b>Hammersmith Park Sports Facility project - appointment of works &amp; services contractor</b>  To approve the appointment of the contractor to undertake the works and services contract for the redevelopment of Hammersmith Park All Weather Pitch as selected and agreed by the project's Tender Appraisal Panel and approved by the Project Board.	Cabinet Member for Residents Services
	Reason: Expenditure more than £100,000		Ward(s): Wormholt and White City
Cabinet	18 Jul 2011	<b>Measured Term Contract for Risk Assessment Surveys and Associated Remedial Works on Communal Hot and Cold Water System in Housing Properties - Boroughwide</b>	Cabinet Member for Housing
	Reason: Expenditure more than		Ward(s): All Wards

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	£100,000	Tender acceptance report seeking approval to the letting of the contract.	
Cabinet	18 Jul 2011	<b>Right to Move Pilot</b>  To agree to a joint pilot of a Right to Move scheme for Council's tenants to move to properties outside the Borough. The pilot to run in conjunction with Notting Hill Housing Group.	Cabinet Member for Housing
	Reason: Expenditure more than £100,000		Ward(s): All Wards
Cabinet	18 Jul 2011	<b>Framework Agreement for the Provision of Agency Workers</b>  A Framework Agreement to be accessible to all London Boroughs ("Participating Boroughs") for the provision of professional, technical, general and administrative agency workers inclusive of social care. School resourcing is also included within the scope of this Framework Agreement but shall be optional based upon each Participating Borough's needs.	Leader of the Council
	Reason: Expenditure more than £100,000		Ward(s): All Wards
Cabinet	18 Jul 2011	<b>Agency Worker Services: Setting up a Framework Agreement - Award Report</b>  To approve the award of a Framework Agreement on behalf of the Council and other London Councils for Agency Worker Services to be provided by the recommended Contractor. To commence on 1st October 2011 for a period of four years.	Leader of the Council
	Reason: Expenditure more than £100,000		Ward(s): All Wards
Cabinet	18 Jul 2011	<b>Abercrombie House; Baird House; Bentinck House, Canning House; Charnock House; Grey House &amp; Wolf House (White City Estate) - Controlled Access System</b>	Cabinet Member for Housing
	Reason: Expenditure		Ward(s): Wormholt and



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	more than £100,000	Tender acceptance report to appoint contractor to carry out installation of controlled access system to various properties in White City Estate, London, W12.	White City
Cabinet	18 Jul 2011	<b>Campbell House, Mitchell House, &amp; Denham House (White City Est); Norland House, Poynter House, &amp; Stebbing House (Edward Woods Est) and Sharnbrook House - Water Booster Pumps (Phase 3)</b>  Tender Acceptance Report to appoint contractor to carry out installation of water booster pumps to various properties at White City Estate & Edward Woods Estate.	Cabinet Member for Housing
	Reason: Expenditure more than £100,000		Ward(s): North End; Shepherds Bush Green; Wormholt and White City
Cabinet	18 Jul 2011	<b>Davis House, Evans House &amp; Mackay House (White City Estate) - External &amp; Communal Repairs</b>  Tender Acceptance Report to appoint contractor to carry out external and communal repairs and decorations at White City Estate, W12.	Cabinet Member for Housing
	Reason: Expenditure more than £100,000		Ward(s): Wormholt and White City
Cabinet	18 Jul 2011	<b>302 Fulham Palace Road - General Building Works</b>  Tender Acceptance Report to appoint contractor to carry out general building works at 302 Fulham Palace Road, London, SW6.	Cabinet Member for Housing
	Reason: Expenditure more than £100,000		Ward(s): Palace Riverside
Cabinet	18 Jul 2011	<b>37-101 Granville House (Sheltered Housing) - Window Replacement Works under the Decent Homes Contract</b>  Tender Acceptance Report to	Cabinet Member for Housing
	Reason: Expenditure more than		Ward(s): Town

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	£100,000	appoint contractor to carry out window replacement works under the the Decent Homes Contract at 37-101 Granville House (Sheltered Housing Accommodation), London, SW6.	
Cabinet	18 Jul 2011	<b>1-15 Philpot Square (Sheltered Housing) - Window Replacement Works under the Decent Homes Programme</b>  Tender Acceptance Report to appoint contractor to carry out window replacement works under the Decent Homes Programme at 1-15 Philpot Square (Sheltered Housing Accommodation), London, SW6.	Cabinet Member for Housing
	Reason: Expenditure more than £100,000		Ward(s): Sands End
Cabinet	18 Jul 2011	<b>Riverside Gardens, Hammersmith, W6 - Removal of Asbestos in Tank Room</b>  Tender Acceptance Report to appoint contractor to carry out the removal of asbestos in the tank room at Riverside Gardens, Hammersmith, W6.	Cabinet Member for Housing
	Reason: Expenditure more than £100,000		Ward(s): Hammersmith Broadway
Cabinet	18 Jul 2011	<b>69-163 Seagrave Road and 1-30 Viking Court (Sheltered Housing) - Window Replacement Works under the Decent Homes Programme</b>  Tender acceptance to appoint contract to carry out window replacement works under the Decent Homes Programme at 69-163 Seagrave Road and 1-30 Viking Court, Fulham, SW6.	Cabinet Member for Housing
	Reason: Expenditure more than £100,000		Ward(s): Fulham Broadway
Cabinet	18 Jul 2011	<b>1-35 Swanbank Court (Sheltered Housing) - Window Replacement Works under Decent Homes Programme</b>	Cabinet Member for Housing
	Reason: Expenditure		Ward(s): Palace Riverside

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	more than £100,000	Tender acceptance to appoint contract to carry out window replacement works under the Decent Homes Programme at 1-35 Swanbank Court, Fulham, SW6.	
Cabinet	18 Jul 2011	<b>Verulam House, Chelmsford House, Manor Court, Stanford Court, Riverside Gardens &amp; Arthur Henderson House - Renewal of Cold Water Storage Tanks</b>  Tender Acceptance Report to appoint contractor to carry out Renewal of Cold Water Storage Tanks (Remedial Works) to Various Properties in Hammersmith and Fulham.	Cabinet Member for Housing
	Reason: Expenditure more than £100,000		Ward(s): Fulham Reach; Hammersmith Broadway; Parsons Green and Walham; Sands End; Town